

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
SUNCOAST TECHNICAL COLLEGE (STC)
4748 BENEVA ROAD, SARASOTA, FL 34233
PHONE (941) 924-1365

AUTHORIZATION TO RELEASE RECORDS

Instructions: In the presence of STC staff, the adult student (or minor student's parent/guardian) will complete and sign this form to authorize STC to release records to the entities listed below. A driver license, state ID, or other form of photo identification showing name and signature, must be provided to verify identity. If this form is completed, hand signed, and sent to STC via fax, email, or U.S. mail, a copy of the adult student's (or minor student's parent/guardian's) driver license or photo identification must accompany this form.

Student Name (Print) _____ DOB _____

For the purposes of my educational planning, I give permission for Suncoast Technical College to release my records as indicated below. (Enter the specific agency name, and check the box(es) for the appropriate records)

Entity/Agency	All student records	Grade records	Attendance records	Employment Records	Financial records	Other _____
CareerSource Suncoast						

I authorize Suncoast Technical College to discuss my educational progress with the following individuals: (Print)

Although student files are confidential, Family Educational Rights and Privacy Act allows public disclosure of directory information without the student's consent unless the student has requested that his/her directory information be withheld. Check here if you request your directory information be withheld. ☐

I understand that this Authorization will remain in effect unless I provide a written statement withdrawing my consent.

Adult Student Signature _____ Date _____

If the student is under 18 years old, the minor student's parent/guardian must sign below.

Parent/Guardian Name (Print) _____ Parent/Guardian Signature _____ Date _____

STC Verification

STC Employee Name (Print) _____ STC Employee Signature _____ Date _____

Distribution: Original – Student File Copies – Career Source, Student/Parent/Guardian, Other Agencies Specified

The School Board of Sarasota County, Florida, complies with State Statutes on Veterans' Preference and prohibits discrimination in its educational programs, services or activities, or employment conditions or practices on the basis of race, color, religion, gender, sexual orientation, age, ethnic or national origin, genetic information, marital status, qualified disability defined under the ADA, or on the basis of the use of a language other than English, except as provided by law.